

AGENCY STRATEGIC PLAN

FOR THE FISCAL YEARS

2005-2009



**DEPARTMENT OF HUMAN SERVICES
DIVISION OF CHILD CARE AND EARLY CHILDHOOD EDUCATION**

FUNCTIONAL AREA: HEALTH & HUMAN SERVICES

AGENCY STRATEGIC PLAN APPROVAL FORM

FOR THE FISCAL YEARS

2005-2009

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STRATEGIC PLAN

Agency Name	DHS-Division of Child Care & Early Childhood Education
Agency Mission Statement: “As good stewards of the public trust, we will support and advise the Division by ensuring that all Arkansas children and families have access to a safe, high-quality, developmentally appropriate (nurturing learning) environment (and) by educating and assisting parents, child care providers, and communities to prepare our children for future success.” Arkansas Early Childhood Commission	

AGENCY GOAL 1:

To provide administrative support for early care and education programs.

AGENCY GOAL 2 :

To ensure that all eligible Arkansas children and families have access to early care and education programs that provide safe, high-quality, developmentally appropriate (nurturing, learning) environments.

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Agency Name		Division of Child Care and Early Childhood Education
Program		DCC Administration
Program Authorization		ACA 20-78-201 et seq.; ACA 6-16-311 et seq. ACA 6-45-103 et seq.
Program Definition: Program Funds-Center Code: <u>To be assigned</u>		Administer the four service sections within the Division of Child Care and Early Childhood Education. The sections are: <ul style="list-style-type: none"> - Family Support – subsidized child care assistance - Child Care Licensing – health and safety Program Development – provide, enhance and maintain activities designed to improve the quality and availability of early care and education. Special Nutrition – reimbursement for well balanced, nutritious meals and snacks
AGENCY GOAL(S) #	1	
Anticipated Funding Sources for the Program:		General Revenue, Special Revenue, Federal Revenue

GOAL 1:

To provide administrative support for early care and education programs.

OBJECTIVE 1: (Sub-Funds Center Codes to be assigned by DFA – Accounting)

To ensure that the human and financial resources of the Division of Child Care and Early Childhood Education are managed and used efficiently and effectively.

STRATEGY 1:

To manage, operate and monitor child care facility licensing, funding programs, contracts and grants that support the delivery of early care and education programs as well as nutritious meals and snacks.

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Agency Name	Division of Child Care and Early Childhood Education
Program	Administration

PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

DESCRIPTION (Indicate the Goal and Objective to which applicable)	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009
Percent of agency administrative salaries and positions compared to total agency salary and positions. <i>Goal 1, Objective 1</i>	AASIS	Cost: 10% Positions 8% (Maintain)	Cost: 10% Positions 8% (Maintain)	Cost: 10% Positions 8% (Maintain)	Cost: 10% Positions 8% (Maintain)	Cost: 10% Positions 8% (Maintain)
Decrease incidents of serious licensing deficiencies. Track annual avg. of CCL violations in the areas of: 1. Staff-child Ratio 2. Lack of Supervision 3. Inappropriate Behavioral Management <i>Goal 1, Objective 1</i>	Monthly Report to the Director	<2%> (Reduction)	<2%> (Reduction)	<2%> (Reduction)	<2%> (Reduction)	<2%> (Reduction)
Clients/providers indicate they experience Voucher Services as Coordinated, Effective, and Meeting their needs. <i>Goal 1, Objective 1</i>	Annual survey of Clients and Providers satisfaction conducted by a third party contractor.	75% (Positive)	80% (Positive)	82% (Positive)	82% (Positive)	85% (Positive)
Increase the overall average participation Rate in the Special Nutrition Program(s). Conduct an annual count of providers in the following programs: 1. Child & Adult Care 2. National School Lunch 3. Summer Feeding <i>Goal1. Objective 1</i>	Quarterly report to the Director	5%	5%	5%	5%	5%

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Agency Name		Division of Child Care and Early Childhood Education
Program		Child Care Assistance
Program Authorization		DHHS/ACF – 45 CFR Parts 98 and 99 The Child Care and Development Fund (CCDF) is the principal source of federal funding for child care subsidies. National School Lunch Act of 1946 and Child Nutrition Act of 1966
Program Definition:		Subsidized child care assistance to families who meet eligibility criteria, as well as the special nutrition programs for: <ol style="list-style-type: none"> 1. Family Support – subsidized child care assistance 2. Child Care Licensing – health and safety 3. Program Development – provide, enhance and maintain activities designed to improve the quality and availability of child care 4. Special Nutrition – reimbursement for well balanced, nutritious meals and snacks
Program Funds-Center Code:		
AGENCY GOAL(S) #	<u>2</u>	
Anticipated Funding Sources for the Program:		General Revenue, Special Revenue, Federal Revenue

GOAL 1:

To ensure that all eligible Arkansas children and families have access to child care that provides a safe, high-quality, developmentally appropriate (nurturing, learning) environment.

OBJECTIVE 1: (Sub-Funds Center Codes to be assigned by DFA – Accounting)

Ensure that families that are eligible for services receive services.

STRATEGY 1:

Provide subsidized early care and education for low-income families and families transitioning from welfare programs so they may attend training, educational programs, and enter the workforce and coordinate initiatives that improve quality childcare.

OBJECTIVE 2:

Enhance the activities designed to improve the quality of available of early care and education programs.

STRATEGY 1:

Support and promote the credentialing of child care providers and Resource and Referral agencies across the state.

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OBJECTIVE 3:

Reduce hunger and improve nutrition among children who participate in eligible programs.

STRATEGY 1:

Provide a system that supports reimbursement for well-balanced, nutritious meals and snacks served to qualified individuals enrolled in participating programs.

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Agency Name	Division of Child Care and Early Childhood Education
Program	Child Care Assistance

PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

DESCRIPTION	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009
Reduce the waiting time for subsidized child care services so that clients remain on the waiting list no longer than 30/days <i>Goal 1, Objective 1</i>	Monitor monthly the average length of time a client remains on the waiting list after applying	30 days	30 days	30 days	30 days	30 days
Increase the percent of families who have applied for and received subsidized services: Average monthly % of clients served compared to clients on the waiting list <i>Goal 1, Objective 1</i>	Annual report on the; Monthly child care performance report to the TEB board	82%	84%	86%	88%	90%
All Community-Based Child Care Resource and Referral Agencies will meet National Child Care Aware Quality Assurance Standards <i>Goal 1, Objective 2</i>	Annual DHS Statistical Report / Annual monitoring visits to ensure standards are met & maintained & that documentation present	80%	100%	100%	100%	100%
Increase the number of child care providers attaining state or national "quality" credentials. <i>Goal 1, Objective 2</i>	Annual report on the monitoring outcome of state accredited providers; count of national accreditation	3% (Increase)	3% (Increase)	3% (Increase)	3% (Increase)	3% (Increase)
Increase the overall number of meals and snacks reimbursed by the state for each of the programs within the SNP. <i>Goal 1, Objective 1</i>	Annual report on the number of meals and snacks served. Source: SNP-automated payment system	5.5% (Increase)	6% (Increase)	6% (Increase)	6% (Increase)	7% (Increase)